

# Arkansas Insurance Department

Asa Hutchinson  
Governor



Alan McClain  
Commissioner

State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services

## MEETING AGENDA

Date: Tuesday, March 15, 2022

Time: 9:00 AM

Location: Department of Commerce  
Arkansas Insurance Department  
1 Commerce Way  
Little Rock, AR 72202-2087  
**Diamond Room – 2<sup>nd</sup> Floor**

**Order of Business:** The Board may discuss, vote to approve, disapprove, table, change the order of any agenda item, or decide not to discuss any item on the agenda.

1) **Call to Order** – Introduction of Board members and staff.

2) **New Business**

a) **Crematory Permit Application Approval** [[§17-29-313 Crematorium Construction](#)]

i) **Eddie and Michelle Howard | Eddie's Family Funeral Home, - Crematory Permit Application** – Requests a Crematory Construction Permit and will be located at 79 Ballpark Road, Melbourne, AR. All required documentation submitted is pending Board approval.

3) **Hearings**

a) **In the matter of Juan Fernandez, an Applicant for Apprentice Funeral Director and Apprentice Embalmer. Case No. 22-03**

b) **In the matter of Williams Funeral Home and Sylvester Smith, Jr. Case No. 20-22**

4) **Complaints**

a) **To consider the complaint(s) on-file with the State Board**  
[[A.C.A. §23-61-1111 Duties of the State Insurance Department](#)]

5) **Financial Update January 2022**

6) **Next Meeting Date(s)**

a) **Tuesday, April 19, 2022 (9:00 a.m.) Board Meeting and Hearings**

- 7) Future Meeting Date(s) 2022:**
  - a) Monday, May 16, 2022 (1:00 p.m.) Rules Sub-Committee.**
  - b) Tuesday, May 17, 2022 (9:00 a.m.) Board Meeting and Hearings**
- 8) Comments and Announcements**
- 9) Adjournment**